



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20350-1000

SECNAVINST 5000.30C
NAVCOMPT: NCB-14
10 November 1989

SECNAV INSTRUCTION 5000.30C

From: Secretary of the Navy

Subj: DEPARTMENT OF THE NAVY MANAGEMENT HEADQUARTERS AND HEADQUARTERS SUPPORT ACTIVITIES

Encl: (1) DOD Directive 5100.73 of 25 November 1988

1. Purpose. To implement the provisions of enclosure (1) within the Department of the Navy to establish a system for the management of the number and size of Department of the Navy management headquarters activities.
2. Cancellation. SECNAVINST 5000.30B.
3. Background. To achieve consistency in the identification of headquarters organizations through the Department of Defense (DOD), the Secretary of Defense has issued enclosure (1). Enclosure (1) provides functional criteria for identification and designation of management headquarters and headquarters support activities, lists DOD organizations currently identified as management headquarters and headquarters support activities, and directs establishment of organizational and manpower management information systems for maintaining and updating the listing of management headquarters and headquarters support activities, and for reporting manpower resources assigned to these activities.
4. Policy
 - a. Management headquarters activities of the Department of the Navy will be organized and staffed in a manner which provides for the effective accomplishment of assigned responsibilities with a minimum number of personnel.
 - b. Performance of nonheadquarters functional responsibilities by management headquarters activity staffs will be held to a minimum, consistent with sound organizational management principles and practices.
 - c. Military and civilian personnel engaged in the direct performance of functional responsibilities of a management headquarters activity on a substantially full-time basis will be accounted for in the official manpower documents of that management headquarters activity; the utilization of personnel who are assigned to a management headquarters activity from another activity for less than full-time duty will be strictly controlled by that management headquarters activity, and will be based upon valid management considerations.



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5. Management and Headquarters Activities. Enclosure (1) lists those organizations, including Department of the Navy elements, which are currently designated as DOD management headquarters and headquarters support activities.

6. Responsibilities

a. The Assistant Secretary of the Navy (Manpower and Reserve Affairs) will:

(1) Serve as the single Department of the Navy authority for management headquarters policy matters.

(2) Ensure that the number and size of Department of the Navy management headquarters activities are monitored and controlled per the spirit and intent of enclosure (1) and this instruction.

(3) Ensure cooperation and coordination with other DOD components for provision and exchange of management headquarters data.

(4) Ensure that coordination is effected between Navy and Marine Corps headquarters management offices to achieve a consistent and integrated Department of the Navy management headquarters program.

(5) Ensure that effective liaison is maintained with the Director of Administration and Management (DA&M) and the Assistant Secretary of Defense (Force Management and Personnel) (ASD(FM&P)) on Navy and Marine Corps management headquarters matters and in the provision of management headquarters information.

(6) Control the number and size of Department of the Navy headquarters organizations except as follows: the Navy Secretariat and its Staff Offices which will be controlled by the Under Secretary of the Navy; and, headquarters organizations under the command of the Chief of Naval Operations or the Commandant of the Marine Corps.

(7) Submit for approval of the DA&M proposed revisions to the DOD management headquarters and headquarters support activities list and the management headquarters and headquarters support functions list.

b. The Chief of Naval Operations and the Commandant of the Marine Corps will:

(1) Designate a single office for management headquarters matters for Navy and Marine Corps organizations, respectively.

(2) Establish management information systems, in coordination with the ASD (FM&P) and the DA&M to identify and maintain control of the number and

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size of all headquarters activities under the management of the Department of the Navy. As a minimum, such systems should be capable of providing for the collection and reporting of authorized and actual strength data for each management headquarters and support activity by organization and category of personnel (i.e., military and civilian). This data shall be reflected in the Five-Year Defense Program (FYDP) using program element codes ending in "98" and the PB-22 budget exhibit.

(3) Coordinate the development of supplemental Department of the Navy functional guidelines which adopt the general headquarters identification criteria and definitions contained in enclosure (1) to the characteristics of Navy organization.

(4) Conduct such organizational and manpower reviews as required to apply the provisions of enclosure (1) and this instruction, to validate or update the management headquarters and headquarters support activities listing in enclosure (1), and to ensure the current and accurate reporting of headquarters manpower.

(5) Continually monitor their respective management headquarters activities to ensure that they are organized and staffed in a manner which provides for effective accomplishment of assigned responsibilities with a minimum number of personnel.

(6) Prepare and submit management headquarters activity manpower reports, required by the ASD(FM&P). This reporting requirement is included in the Report Control Symbol DD-COMP(AR)1092(5000), Budget Guidance Manual, and requires the following:

(a) Authorization estimates will be submitted biannually, with the Department of the Navy budget to the Office of the Secretary of Defense/Office of Management and Budget in October, and the Congress in January.

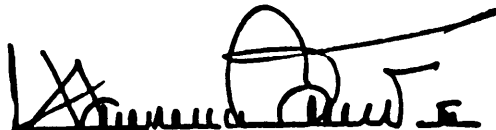
(b) On-board reports will be provided as soon as possible after the end of the fiscal year.

(7) Submit, for Assistant Secretary of the Navy (Manpower and Reserve Affairs) and subsequent DA&M approval, fully documented proposals to revise the management headquarters and headquarters support functions list, as appropriate.

(8) Cooperate and coordinate with other DOD components in the provision and exchange of management headquarters activity data.

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7. Reports. The reporting requirement contained in paragraph 6 has been assigned Report Control Symbol DD-COMP(AR)1092(5000) and is approved for three years from the date of this instruction.



H. Lawrence Garrett, III
Secretary of the Navy

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Department of Defense DIRECTIVE

SECNAVINST 5000.30C
10 NOV 1989

November 25, 1988
NUMBER 5100.73

DA&M

SUBJECT: Department of Defense Management Headquarters and Headquarters Support Activities

References: (a) DoD Directive 5100.73, subject as above, January 7, 1985 (hereby canceled)
(b) DoD Directive 7750.5, "Management and Control of Information Requirements," August 7, 1986
(c) DoD Directive 5000.11, "Data Elements and Data Codes Standardization Program," December 7, 1964

A. REISSUANCE AND PURPOSE

This Directive reissues reference (a) and establishes a system to identify and manage the number and size of Management Headquarters and Headquarters Support activities in the Department of Defense.

B. APPLICABILITY

This Directive applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Joint Chiefs of Staff (JCS), the Joint Staff, the Unified and Specified Commands, the Office of the Inspector General of the Department of Defense (OIG, DoD), the Defense Agencies, and the DoD Field Activities (hereafter referred to collectively as "DoD Components").

C. DEFINITIONS

1. Management Headquarters and Headquarters Support Functions. Those functions and the direct support integral to their performance that are involved in the management of the programs and operations of the Department of Defense, the DoD Components, and their major military units, organizations, or agencies.

a. Management. Refers to exercising oversight, direction, and control of subordinate organizations or units through: (1) developing and issuing policies and providing policy guidance; (2) reviewing and evaluating program performance; (3) allocating and distributing resources; or (4) conducting mid- and long-range planning, programming, and budgeting. Functions performed in executing these management responsibilities are referred to as Management Headquarters functions.

b. Direct Support. Refers to professional, technical, administrative, or logistic support that is performed in, or provided directly to, a Management Headquarters and is essential to its operation. Direct support includes both

Enclosure (1)

staff support (such as providing policy or program analysis or formulating policies, plans, and programs for a Management Headquarters) and operating support (such as providing secretarial, typing, editorial, or Automated Data Processing (ADP) services to a Management Headquarters). Direct support does not include specific products or technical and operating-type services, which are provided on a DoD or Component-wide basis (such as payroll services or personnel records and assignment functions), or base operating support functions provided by a host unit to all tenant organizations. Functions performed in providing direct support to a Management Headquarters are referred to as Management Headquarters Support functions.

2. Specific Management Headquarters and Headquarters Support functions are defined in enclosure 1.

D. POLICY

1. DoD Management Headquarters and Headquarters Support activities shall be organized and staffed in a manner that permits the effective accomplishment of assigned responsibilities with a minimum number of personnel. To provide a framework for implementing this policy, the Department of Defense shall maintain:

a. A DoD-wide definition of Management Headquarters and Headquarters Support functions.

b. An approved list of Management Headquarters and Headquarters Support activities.

c. A common method of accounting for Management Headquarters and Headquarters Support personnel authorizations.

2. Management Headquarters or Headquarters Support functions may not be established or transferred outside a Management Headquarters or Headquarters Support activity for the purpose of circumventing the personnel accounting and reporting provisions of this Directive.

3. Multiple authorization documents, dual-hatting, or other special personnel accounting devices may not be used to distort the true strength or structure of Management Headquarters or Headquarters Support activities.

E. IDENTIFYING MANAGEMENT HEADQUARTERS AND HEADQUARTERS SUPPORT ACTIVITIES

1. DoD organizations that perform Management Headquarters or Headquarters Support functions, or a combination thereof, as a substantial portion of their mission, shall be identified as DoD Management Headquarters and Headquarters Support activities. This applies when more than 25 percent of the work performed by an organization is devoted to the accomplishment of such functions.

2. DoD organizations currently identified as Management Headquarters and Headquarters Support activities are listed in enclosure 2.

F. ACCOUNTING FOR MANAGEMENT HEADQUARTERS AND HEADQUARTERS SUPPORT PERSONNEL

DoD Components shall account for personnel assigned to their Management Headquarters and Headquarters Support activities in accordance with the following guidelines:

1. Organizations with Primary Management Headquarters and Headquarters Support Missions

a. If an organization performs Management Headquarters or Headquarters Support functions, or a combination thereof, as its primary mission, all of its military and civilian personnel shall be counted in determining that organization's Management Headquarters and Headquarters Support strength.

b. This category includes:

(1) The Office of the Secretary of Defense, the Joint Chiefs of Staff, the Joint Staff, the Defense Advanced Research Projects Agency, the Defense Security Assistance Agency, and the Strategic Defense Initiative Organization, in their entirety, and the headquarters of the remaining Defense Agencies, with the exception of the Defense Legal Services Agency.

(2) Military Department headquarters down to and including the headquarters of all major commands.

(3) Headquarters of major U.S. operating forces down to and including headquarters of the Unified and Specified Commands, the primary component command headquarters of the Military Services within the Unified and Specified Commands, headquarters of the numbered active duty U.S. Armies and Air Forces, headquarters of the Navy Type Commands, and headquarters of the Fleet Marine Forces.

(4) Headquarters of international military organizations in which U.S. forces participate.

(5) Any other organization that devotes more than 50 percent of its effort to:

(a) Accomplishing Management Headquarters functions for the Department of Defense, a DoD Component, or for a higher headquarters in its chain of command.

(b) Providing direct support to one or more Management Headquarters.

(c) Performing a combination of subparagraphs (a) and (b), above.

2. Organizations with Substantial Management Headquarters and Headquarters Support Missions

a. If an organization does not meet the criteria in subsection F.1., above, but performs Management Headquarters or Headquarters Support functions, or a combination thereof, as a substantial portion of its mission, all of its

military and civilian personnel assigned to those constituent elements of the organization that devote more than 50 percent of their effort to the accomplishment of Management Headquarters or Headquarters Support functions shall be counted in determining the organization's overall Management Headquarters and Headquarters Support strength. As used in this context, the term "constituent elements" refers to the subunits of the organization, such as staff office, directorate, division, branch, section, or detachment.

b. This category includes:

(1) The Office of the Inspector General of the Department of Defense and the Defense Legal Services Agency.

(2) Headquarters of commands involved in materiel acquisition, supply, and logistics management functions within the Army Materiel Command, the Navy, and the Air Force Systems Command.

(3) Any other organization that devotes more than 25 percent, but not more than 50 percent, of its effort to:

(a) Performing Management Headquarters functions for the Department of Defense, a DoD Component, or for a higher headquarters in its chain of command.

(b) Performing direct support to one or more Management Headquarters.

(c) Performing a combination of subparagraphs (a) and (b), above.

G. RESPONSIBILITIES

1. The Director of Administration and Management (DA&M) shall:

a. Determine the composition of, maintain, and monitor the official list of DoD Management Headquarters and Headquarters Support functions in enclosure 1 and the list of DoD Management Headquarters and Headquarters Support activities in enclosure 2.

b. Conduct periodic reviews to ensure that DoD Components are accurately identifying and accounting for Management Headquarters and Headquarters Support activities in accordance with the criteria established in this Directive.

2. The Assistant Secretary of Defense (Force Management and Personnel) (ASD(FM&P)) shall review manpower levels and issue guidance on personnel authorizations for DoD Management Headquarters and Headquarters Support activities.

3. Heads of DoD Components shall:

a. Efficiently organize and staff the Management Headquarters and Headquarters Support activities within their respective Components.

b. Designate a single office to implement the guidance contained in this Directive and coordinate matters regarding control of the number and size of Management Headquarters and Headquarters Support activities.

c. Maintain a management information system, in coordination with the ASD(FM&P) and DA&M, that identifies the number and size of Management Headquarters and Headquarters Support activities.

(1) As a minimum, this system shall be capable of maintaining strength data for each Management Headquarters and Headquarters Support activity by organization and category of personnel (military and civilian).

(2) This data shall be reflected in:

(a) The Five-Year Defense Program (FYDP). Defense Planning and Programming Category program element codes ending in "98" shall be reserved for this purpose. Organizations not designated as Management Headquarters or Headquarters Support activities by this Directive shall not use program element codes that end in "98."

(b) The PB-22 budget exhibit submitted to the OSD in accordance with the requirements of the budget cycle.

d. Report Management Headquarters and Headquarters Support personnel strength in their FYDP and PB-22 budget submissions as follows:

(1) The Secretaries of the Military Departments shall account for:

(a) Military and civilian personnel in organizations under their control.

(b) Their Department's military and civilian personnel in international military organizations and the Unified and Specified Commands.

(2) Heads of other DoD Components shall account for military and civilian personnel in organizations under their control.

e. Conduct surveys or studies and establish administrative controls to comply with this Directive.

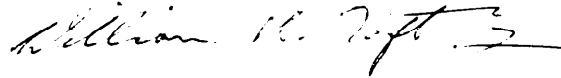
f. Cooperate and coordinate, particularly in the case of joint activities, with other DoD Components in the exchange of Management Headquarters and Headquarters Support data.

g. Ensure that the list of DoD Management Headquarters and Headquarters Support activities for their respective Component remains accurate by notifying promptly the DA&M of all organizational changes effected by the Component that require a revision to the list.

h. Ensure that supplemental data is made available to the DA&M and ASD(FM&P), as requested, in accordance with DoD Directive 7750.5 (reference (b)) and DoD Directive 5000.11 (reference (c)).

H. EFFECTIVE DATE AND IMPLEMENTATION

This Directive is effective immediately. Forward two copies of implementing documents to the Director of Administration and Management within 120 days.



William H. Taft, IV
Deputy Secretary of Defense

Enclosures - 2

1. Management Headquarters and Headquarters Support Functions
2. Management Headquarters and Headquarters Support Activities

MANAGEMENT HEADQUARTERS AND HEADQUARTERS SUPPORT FUNCTIONS

A. Purpose

Organizational and management arrangements and command relationships differ greatly among DoD Components. A strict DoD-wide Management Headquarters comparison based on similarity of mission, title, organizational level or other superficial comparison is, therefore, inadequate to ensure DoD-wide comparability in identifying and accounting for DoD Management Headquarters activities. The organizational elements of the headquarters structures of the various DoD Components must be included or excluded from Management Headquarters accountability based on an analysis of their respective functions and the manner in which these functions are performed within each Component. Accordingly, this enclosure provides a common DoD-wide list of the functional areas that must be considered when identifying DoD Management Headquarters and Headquarters Support activities and when accounting for their personnel resources. It is to be used in conjunction with the definition and identification criteria in sections C. and E., above.

B. Functions

1. Administration. Management of administrative communications, documentation, publications, and reproduction programs, as well as correspondence, publications, and reproduction services provided directly to a Management Headquarters activity.

a. Administrative Communications. The coordination, processing, and distribution of correspondence and general service messages.

b. Documentation. Creation, maintenance, and disposition of documents, document storage, and retrieval systems and equipment.

c. Publications. Manuscript preparation and writer-editor services, design, coordination, indexing, distribution, and periodic review of forms and publications; authentication and distribution of administrative orders; and establishment and maintenance of technical libraries for a Management Headquarters activity.

d. Reproduction. Printing, duplicating, and copying services.

2. Audiovisual. Management of photographic, television, audiovisual, and graphic arts programs, as well as audiovisual services provided directly to a Management Headquarters activity.

3. Audit. Management of audit programs, including the development and establishment of audit objectives, policies, plans, and standards.

4. Command. Functions performed by the head of a Management Headquarters activity and his or her immediate staff, such as the deputy head, chief of staff, executive and special assistants, advisers, aides, stewards, secretaries, protocol personnel, and others performing similar functions.

5. Cost Analysis. Preparation of estimates of development, investment, and operating costs of programs, equipment, and systems, and the collection, validation, and analysis of related cost data for a Management Headquarters activity when these functions are not counted under one of the other headings in this enclosure.

6. Data Automation. Management of data standardization, equipment selection, and utilization programs, including establishment of policy for systems and satellite data processing units, as well as ADP support provided directly to a Management Headquarters activity.

7. Engineering and Construction. Management of engineering programs, including criteria and design development and review and the functional and technical review of construction and major repair projects, as well as engineering and construction services provided directly to a Management Headquarters activity.

8. Environmental Sciences. Management of environmental sciences programs, including oceanographic and meteorologic programs, as well as weather services provided directly to a Management Headquarters activity.

9. Facilities. Management of real estate, facilities, and civil engineering or public works programs, as well as facility services provided directly to a Management Headquarters activity.

10. Financial Management. Management of budget, accounting and finance, internal review, and related financial management programs, as well as financial management services provided directly to a Management Headquarters activity.

a. Accounting and Finance. Development and direction of accounting and finance systems and services.

b. Budget. Budget formulation, presentation, and execution; funding control and evaluation; budget analysis; and the furnishing of budgetary advice and guidance.

c. Internal Review. Review of command systems, procedures, and internal control.

11. Historical Affairs. Management of historical writing, research, studies, analyses, and heraldry programs, as well as the provision of historical or heraldry services directly to a Management Headquarters activity.

12. Information and Public Affairs. Management of internal and public information and community relations programs, as well as information and public affairs services provided directly to a Management Headquarters activity.

13. Inspection and Evaluation. Inspection and evaluation of subordinate organizational levels to ensure their readiness, effectiveness, and adequacy of operations for the performance of assigned missions, as well as permanent members of inspection teams supporting a Management Headquarters activity.

14. Intelligence. Management of intelligence collection, analysis, production, and evaluation programs, as well as intelligence services provided directly to a Management Headquarters activity.

15. Legal Affairs. Management of legal and legislative programs, as well as legal services provided directly to a Management Headquarters activity.

16. Logistics. Management of supply, maintenance, transportation, procurement, production, and materiel programs, as well as supply, maintenance, and transportation services provided directly to a Management Headquarters activity.

a. Supply and Services. Supply programs and service functions, such as clothing sales, mortuary, laundry, drycleaning, and food services.

b. Maintenance. Equipment maintenance programs, as well as permanent members of standardization and evaluation teams supporting a Management Headquarters activity.

c. Transportation. Military and commercial air, sea, and surface transportation programs, motor vehicle management, and logistic transportation planning and control.

d. Materiel Management. Logistic support of specified weapon and nonweapon systems, equipment, and commodities from delivery through disposal.

e. Procurement and Production. Procurement and production management for the acquisition of weapon systems, equipment, materiel, and services.

17. Management Analysis. Development and presentation of integrated analyses and control information for the management of the principal missions and objectives of an organization when these functions are not counted under one of the other headings in this enclosure.

18. Management Engineering. Analysis of systems, procedures, organizations, methods, and techniques for the management and control of an organization's programs and activities, and the development or maintenance of work measurement systems when these functions are not counted under one of the other headings in this enclosure.

19. Manpower and Organization. Allocation and control of an organization's structures, manpower resources, and grade authorizations, and evaluation of manpower utilization, as well as permanent members of manpower and organization survey teams supporting a Management Headquarters activity.

20. Medical Services. Management of medical and health care programs, as well as medical services provided directly to a Management Headquarters activity.

21. Operations. Development and analysis of strategic, defensive, and tactical operations, including operational readiness, planning and requirements, standardization, evaluation, training, and command and control, as well as command and control services provided directly to a Management Headquarters activity.

22. Operations Analysis. Development of mathematical and scientific studies of operational programs, or analysis of the operational mix of weapons, equipment, tactics, and strategy for a Management Headquarters activity.

23. Personnel. Management of civilian and military personnel programs (such as staffing, career development, position classification, pay management, employee and labor-management relations, incentive awards, and benefits), special services programs (such as welfare and recreation programs), and social action programs (such as race relations, equal employment opportunity, and drug and alcohol abuse), as well as personnel services provided directly to a Management Headquarters activity.

24. Policy, Plans, and Programming. Formulation, coordination, and development of plans, policies, and programming actions, when these functions are not counted under one of the other headings in this enclosure.

25. Religious Affairs. Management of religious affairs, counseling, and related moral welfare activities.

26. Research and Development. Management of basic and developmental research, test, and engineering programs.

27. Reserve Affairs. Management of reserve forces programs. (National Guard and Reserve personnel serving on active duty under 10 U.S.C. 175(a)(9), 265, 678(a), 315(b), 3019(b), 3033(h), 3496, 8019(b), 8033(h), 8496 and 32 U.S.C. 708 are included, but will be accounted for separately from other active duty military personnel.)

28. Safety. Management of safety programs, such as flight, industrial missile, nuclear, explosive, driver, systems, and surface and subsurface safety, as well as safety services provided directly to a Management Headquarters activity.

29. Security. Management of physical, personnel, information, and communications security programs, as well as security and police or guard services provided directly to a Management Headquarters activity.

30. Telecommunications. Management of communications programs, as well as electronic-communications services provided directly to a Management Headquarters activity.

31. Training and Education. Management of training and educational programs and related matters, such as educational research, evaluation, and curriculum development and review.

32. Unit Administration. Direct support functions of the headquarters units of a Management Headquarters activity, such as the administration of punitive authorities and unit supply preparation and maintenance of duty rosters and unit records.

MANAGEMENT HEADQUARTERS AND HEADQUARTERS SUPPORT ACTIVITIES

I. International Military Headquarters

North American Air Defense Command (NORAD)
HQ NORAD

North Atlantic Treaty Organization (NATO)
NATO Military Committee
International Military Staff

Allied Command, Atlantic (ACLANT)
HQ Supreme Allied Commander, Atlantic (SACLANT)
HQ Eastern Atlantic Command (EASTLANT)
HQ Western Atlantic Command (WESTLANT)
HQ Iberian Atlantic Command (IBERLANT)
HQ Submarines Allied Command, Atlantic (SUBLANT)
HQ Striking Fleet, Atlantic Command (STRIKELANT)

Allied Command, Channel (ACCHAN)
Commander in Chief, Channel (CINCHAN)

Allied Command, Europe (ACE)
Supreme Hqs, Allied Powers, Europe (SHAPE)
HQ Allied Forces, Northern Europe (AFNORTH)
HQ Allied Forces, Central Europe (AFCENT)
HQ Allied Forces, Southern Europe (AFSOUTH)
HQ United Kingdom Air Forces (UKAIR)

United Nations Command, Korea (UNC)/Combined Forces
Command, Korea (CFCK)
HQ UNC/CFCK

II. Defense-Wide and Joint Headquarters

1. **Departmental Activities**
 Office of the Secretary of Defense (OSD)
 OSD Staff
 Joint Chiefs of Staff (JCS)
 JCS
 Joint Staff
2. **Departmental Support Activities**
 7th Communications Group USAF
 OSD Support Staff
 Washington Headquarters Services (WHS)
 WHS Staff¹
3. **Functional Activities**
Defense Agencies
 Defense Advanced Research Projects Agency (DARPA)
 DARPA Staff
 Defense Communications Agency (DCA)
 HQ DCA
 Defense Contract Audit Agency (DCAA)
 HQ DCAA
 Defense Intelligence Agency (DIA)
 HQ DIA
 Defense Investigative Service (DIS)
 HQ DIS
 Defense Legal Services Agency (DLSA)
 DLSA Staff¹
 Defense Logistics Agency (DLA)
 HQ DLA
 Defense Mapping Agency (DMA)
 HQ DMA
 Headquarters Support Activity
 Defense Nuclear Agency (DNA)
 HQ DNA
4. **Combatant Activities**
Unified Command Headquarters
 U.S. Atlantic Command (LANTCOM)
 HQ LANTCOM
 HQ U.S. Forces, Caribbean
 HQ Iceland Defense Force
 HQ U.S. Forces, Azores
 U.S. Central Command (CENTCOM)
 HQ CENTCOM
 U.S. European Command (EUCOM)
 HQ EUCOM
 U.S. Pacific Command (PACOM)
 HQ PACOM
 HQ U.S. Forces, Japan (USFJ)
 HQ U.S. Forces, Korea (USFK)
- Defense Security Assistance Agency (DSAA)
 DSAA Staff
 National Security Agency/Central Security Service
 (NSA/CSS)
 HQ NSA/CSS
 On-Site Inspection Agency (OSIA)
 HQ OSIA
 Strategic Defense Initiative Organization (SDIO)
 SDIO Staff
- Other Functional Activities**
 American Forces Information Service (AFIS)
 HQ AFIS¹
 Defense Medical Support Activity (DMSA)
 DMSA Staff¹
 Department of Defense Dependents Schools (DoDDDS)
 HQ DoDDDS
 Office of the Inspector General (OIG)
 OIG Staff¹

¹ Appropriate organizational elements only, per subsection F.2, of this Directive.

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5100.73 (Encl 2)

U.S. Southern Command (SOUTHCOM)
HQ SOUTHCOM
U.S. Space Command (SPACECOM)
HQ SPACECOM
U.S. Special Operations Command (SOCOM)
HQ SOCOM
U.S. Transportation Command (TRANSCOM)
HQ TRANSCOM

Specified Command Headquarters
Forces Command (FORSCOM)
HQ FORSCOM
Strategic Air Command (SAC)
HQ SAC

III. Military Department Headquarters

Department of the Army	Department of the Navy	Department of the Air Force
1. Departmental Activities Army Secretariat (OSA) Army Staff (DA) (Includes National Guard Bureau)	1. Departmental Activities Navy Secretariat (SECNAV) Office Chief of Naval Operations (OPNAV) HQ Marine Corps (HQMC)	1. Departmental Activities Air Force Secretariat (OSAF) Air Staff National Guard Bureau (NGB)
2. Departmental Support Activities Command & Control Support Agency Management Systems Support Agency Concepts Analysis Agency USA Intelligence Operations Detachment USA Research, Development and Acquisition Information Systems Agency HQ DA Staff Support Activity Medical Materiel Agency ¹ HQ Medical Research & Development Command ¹ USA Program Management Systems Development Agency USA Plans & Operations Information Support Agency USA Special Operations Agency	2. Departmental Support Activities Field Support Activity OPNAV Support Activity Navy regional Data Automation Center, Washington ¹ Navy Tactical Support Activity Board of Decorations and Medals Office of Civilian Personnel Management Procurement Support Office	2. Departmental Support Activities 7th Communications Group ¹ (Air Force Headquarters Support)

¹ Appropriate organizational elements only, per subsection F.2. of this Directive.

<p>3. Functional Activities</p> <p>Army Materiel Command (AMC) HQ AMC</p> <p>Field Safety Activity Surety Field Activity Installations & Services Activity Inspector General Activity HQ Armament Munitions & Chemical Command (AMCCOM)¹ HQ Aviation Systems Command (AVSCOM)¹ HQ Communications & Electronics Command (CECOM)¹ HQ Depot System Command (DSCOM)¹ HQ Laboratory Command (LABCOM)¹ HQ Missile Command (MICOM)¹ HQ Tank-Automotive Command (TACOM)¹ HQ Troop Support Command (TROSCOM)¹</p>	<p>3. Functional Activities</p> <p>Office Chief of Naval Research (OCNR) HQ OCNR</p> <p>Naval Air Systems Command (NAVAIR) HQ NAVAIR¹</p> <p>Naval Facilities Engineering Command (NAVFAC) HQ NAVFAC¹</p> <p>Naval Sea Systems Command (NAVSEA) HQ NAVSEA¹</p> <p>Naval Supply Systems Command (NAVSUP) HQ NAVSUP¹</p> <p>Space and Naval Warfare Systems Command (SPAWAR) HQ SPAWAR¹</p>	<p>3. Functional Activities</p> <p>Air Force Logistics Command (AFLC) HQ AFLC</p> <p>Air Force Systems Command (AFSC) HQ AFSC</p> <p>HQ Aeronautical Systems Division (ASD)¹ HQ Space Division (SD)¹ HQ Electronic Systems Division (ESD)¹ HQ Human Systems Division (HSD)¹ HQ Armament Division (AD)¹</p>
<p>Readiness and Reserve Forces</p> <p>(Readiness and Reserve Force functions performed by HQ U.S. Forces Command listed on page 2-3 and the numbered armies listed on page 2-10 of this enclosure.)</p>	<p>Naval Reserve Force (NAVRESFOR) HQ NAVRESFOR</p>	<p>Air Force Reserve (AFRES) HQ AFRES</p> <p>Tactical Air Command HQ 1st Air Force HQ 9th Air Force HQ 12th Air Force</p>

¹ Appropriate organizational elements only, per subsection F.2. of this Directive.

Training Training	Training & Doctrine Command (TRADOC) HQ TRADOC	Naval Education & Training Command (CNET) HQ CNET HQ Air Training Command HQ Technical Training Command	Air Training Command (ATC) HQ ATC Air University (AU) HQ AU
	(Weather and related Environmental Services Management functions performed by the DCS/Operations, HQ Military Airlift Command listed on page 2-10 of this enclosure.)	Naval Oceanography Command (NAVOCEANCOM) HQ NAVOCEANCOM	(Weather and Related Environmental Services Management functions performed by the DCS/Operations, HQ Military Airlift Command listed on page 2-10 of this enclosure.)
Recruiting	Army Recruiting Command (USAREC) HQ USAREC ¹	(Recruiting Management functions performed by DCNO/manpower, personnel, and training, Chief of Naval Personnel on the OPNAV staff listed on page 2-4 of this enclosure.)	(Recruiting Management functions performed by the DCS/Recruiting Service, HQ Air Training Command listed above on this page.)
Communications and Automation Data	Army Information Systems Command (USAISC) HQ USAISC	Naval Telecommunications Command (NAVTELCOM) HQ NAVTELCOM	Air Force Communications Command (AFCC) HQ AFCC
	(Communications Management functions performed by HQ Army Information Systems Command listed above on this page.)	Naval Data Automation Command (NAVDAC) HQ NAVDAC	(Data Automation Management functions performed by HQ Air Force Communications Command listed above on this page.)

¹ Appropriate organizational elements only, per subsection F.2. of this Directive.

Intelligence & Security Command (INSCOM) HQ INSCOM Administrative Services and Audiovisual Activity	Naval Intelligence Command (NAVINTCOM) HQ NAVINTCOM	(Foreign Intelligence Management functions performed by the ACS/Intelligence on the Air Staff listed on page 2-4 of this enclosure.)
Criminal Investigation Command (CIDC) HQ CIDC	(Criminal Investigation and Counter-intelligence Management functions performed by Director of Naval Intelligence and Assistant for Naval Investigative Matters and Security on the OPNAV Staff listed on page 2-4 of this enclosure.)	(Criminal Investigation and Counterintelligence Management functions performed by the Inspector General on the Air Staff listed on page 2-4 of this enclosure.)
(Security management functions performed by HQ Intelligence & Security Command listed above on this page.)	Naval Security Group Command (NAVSECGRUCOM) HQ NAVSECGRUCOM	Electronics Security Command (ESC) HQ ESC
Health Services Command (HSC) HQ HSC (Other Medical Management functions performed by the Army Medical Materiel Agency and HQ Medical Research and Development Command listed on page 2-4 of this enclosure.)	Naval Medical Command (NAVMEDCOM) HQ NAVMEDCOM HQ Naval Health Sciences Education & Training Command HQ Naval Medical Research & Development Command	(Medical Management functions performed by the Surgeon General on the Air Staff listed on page 2-4, the Command Surgeon General in each Major Command Hqs listed on pages 2-5 thru 2-7, and HQ Human Systems Division in the Air Force Systems Command listed on page 2-5 of this enclosure.)
Military District of Washington (MDW) HQ MDW Staff Support Activity	Naval District Washington (NDW) HQ NDW ¹	Air Force District of Washington (AFDW) HQ AFDW 1100th Resource Management Group ¹
U.S. Army Corps of Engineers (ACE) HQ ACE	Marine Corps Staff Management Agency (MCSMA) MCSMA Staff	

¹ Appropriate organizational elements only, per subsection F.2. of this Directive.

4. Combatant/Combatant Support Activities	4. Combatant/Combatant Support Activities	4. Combatant/Combatant Support Activities
<p>(Army Components provided by the U.S. Forces Command listed on page 2-10 of this enclosure.)</p> <p>U.S. Atlantic Command</p>	<p>U.S. Navy, Atlantic Fleet (LANTFLT)</p> <p>HQ LANTFLT</p> <p>LANTCOM Operations Support Facility</p> <p>HQ Surface Force, Atlantic (SURFLANT)</p> <p>HQ Submarine Force, Atlantic (SUBLANT)</p> <p>HQ Naval Air Force, Atlantic (AIRLANT)</p> <p>HQ Naval Training Command, Atlantic (TRALANT)</p> <p>HQ Fleet Marine Force, Atlantic (FMF-EUR)</p>	<p>(Air Force Components provided by the Tactical Air Command listed on page 2-5 of this enclosure.)</p>
<p>U.S. Army Europe/Seventh Army (USAREUR/7AR)</p> <p>HQ USAREUR/7AR</p> <p>WWMCCS Data Processing Center, Europe</p> <p>U.S. European Command</p>	<p>U.S. Naval Forces, Europe (NAVEUR)</p> <p>HQ NAVEUR</p> <p>Fleet Operations Control Center, EUR/EASTLANT</p> <p>HQ Fleet Marine Force, Europe (FMF-EUR)</p>	<p>U.S. Air Force Europe (USAFE)</p> <p>HQ USAFE</p> <p>HQ 3rd Air Force</p> <p>HQ 16th Air Force</p> <p>HQ 17th Air Force</p>
<p>U.S. Army Central Command (ARCENT)</p> <p>(HQ ARCENT functions performed by Third Army listed on page 2-10 of this enclosure.)</p> <p>U.S. Central Command</p>	<p>U.S. Naval Forces, Central Command (NAVCENT)</p> <p>HQ NAVCENT</p>	<p>U.S. Air Force, Central Command (CENTAF)</p> <p>(HQ CENTAF functions performed by HQ 9th Air Force listed on page 2-5 of this enclosure.)</p>

U.S. Space Command	U.S. Army Space Command (USARSPACE) HQ USARSPACE	Naval Space Command (NAVSPACECOM) HQ NAVSPACECOM	Space Command (SPC) HQ SPC
U.S. Pacific Command	Western Command (WESTCOM) HQ WESTCOM	U.S. Navy, Pacific Fleet (PACFLT) HQ PACFLT PACFLT Data Processing Svc Center, Pearl Harbor HQ Surface Force, Pacific (SURFPAC) HQ Submarine Force, Pacific (SUBPAC) HQ Naval Air Force, Pacific (AIRPAC) HQ Naval Training Command, Pacific (TRAPAC) HQ Naval Logistics Command, Pacific (LOGPAC) HQ Fleet Marine Force, Pacific (FMP-PAC)	U.S. Pacific Air Forces (PACAF) HQ PACAF HQ 5th Air Force HQ 7th Air Force HQ 13th Air Force
	U.S. Army, Japan/IX Corps (USARJ/IXCORPS) HQ USARJ/IXCORPS Eighth U.S. Army (8AR) HQ 8AR		
U.S. Southern Command	U.S. Army, South (USARSO) HQ USARSO	U.S. Naval Forces, Southern Command (NAVSO) HQ NAVSO	U.S. Southern Air Force (SOUTHAF) (HQ SOUTHAF functions performed by HQ 12th Air Force listed on page 2-5 of this enclosure.)

<i>U.S. Special Operations Command</i>	Army component command HQ functions being assigned to 1st Special Operations Command. (Effective date to be determined)	Naval Special Warfare Command (NAVSPECWARCOM) HQ NAVSPECWARCOM	Air Force Special Operations Command (AFSOC) (HQ AFSOC functions performed by HQ 23rd Air Force listed below on this page.)
<i>U.S. Transportation Command</i>	Military Traffic Management Command (MTMC) HQ MTMC	Military Sealift Command (MSC) HQ MSC	Military Airlift Command (MAC) HQ MAC HQ 21st Air Force HQ 22nd Air Force HQ 23rd Air Force
<i>Specified Commands</i>	Forces Command (FORSCOM) HQ First Army HQ Second Army HQ Third Army HQ Fourth Army HQ Fifth Army HQ Sixth Army		Strategic Air Command HQ 8th Air Force HQ 5th Air Force
<i>Other Commands</i>	Mine Warfare Command (MINEWARCOM) HQ MINEWARCOM		Alaskan Air Command (AAC) HQ AAC